# TO: County Presidents & Secretaries

FROM: Fargo Office

DATE: September 26, 2025

RE: Suggested Agenda for October 2025

1. Call to Order
2. Reading of Minutes
3. Financial Report – Motion to “receive & file” the report

4. Issues Discussion – As we work through the policy development process, it’s essential to focus on long-term organizational principles and policy development integrity. Over the years, many groups and organizations have pushed for *their* policy issues and priorities to be incorporated into our process. Our NDFB issues should focus on production agriculture, capitalistic principles, and free enterprise. When we are hijacked toward other groups, whether based on social or even the interests of other ag organizations or land ownership groups, we corrupt our principal purpose as a general farm organization and ultimately hurt our credibility. NDFB members should remember these things as we wrap up the policy development season.

1. Select voting delegates for the NDFB State Annual Meeting, November 21-22, at the Holiday Inn in Fargo. Please remember that an alternate is needed. As a reminder, we ask counties to list up to **FIVE** alternates on the Accrediting Certificate form. We cannot seat them on the delegate floor at the State Annual Meeting if they are not listed. The names of the actual attendees will need to be secured with Darlene by **November 17th, 2025**.
2. Annual Meeting Planning—It is the responsibility of every county Farm Bureau President to personally invite the State Representatives and Senators (who represent their county) to their county Farm Bureau annual meeting. This is done through a personal phone call, not a card or letter.
3. Young people under the age of 25 can join NDFB and gain access to member benefits and content specific to their needs. The Student Membership will help guide students through their career path in agriculture, providing them with resources and networking opportunities. The membership costs $20. Exclusive content includes:

1. Meet a Mentor

2. Career Opportunities

3. Ag Professional Career Stories

More information can be found at [www.ndfb.org/urfuture](http://www.ndfb.org/urfuture).

1. Report from NDFB Staff
2. Committee Reports - Committees can include non-board members
3. Resolutions, Membership, YF&R, Publicity, P&E. YF&R Districts 1, 2 & 7. P&E Districts 5, 8 & 9 are up for election. Counties in those districts should start asking for interested candidates and have them contact Joey Bailey at 701-318-2252 for more information.
4. Old Business
5. New Business
6. Please submit Membership Reward Program Materials to the Fargo Office by December 1st, 2025. Step 1 may be turned in at any time before December 1st.
7. Please assist in renewing unpaid Farm Bureau members in any way possible.
8. Form a nominating committee to fill vacant board seats.
9. Discuss what to donate for the live auction at the State Annual Meeting. The State Annual Meeting will be held November 21-22 in Fargo. If you want to donate to the scholarship auction but don’t have time to shop, click the link and buy items here: here:https://www.myregistry.com/organization/2025-ndfb-auction-fargo-nd/4943274/giftlist

NDFB staff will bring the items to the Annual meeting for you! Thank you for your continued support of our scholarship auction!

1. Third Quarter payroll tax returns due October 31, 2025.
2. Hold a reorganizational meeting following the county annual meeting and send Amy Neurohr the Leadership Directory information.
3. Submit your county resolutions on the recommended form to the Bismarck office immediately following your County Annual Meeting. Resolutions should be submitted to the Bismarck office **5 days prior to your District Resolutions Meeting**. If your County Annual Meeting is after this date, please contact the Bismarck office immediately.
4. Two very important assignments that every county needs to complete each year are the filing of their 990 and the filing with the ND Secretary of State. The website to do the e-filing is <https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard>. Each year, established county Farm Bureaus are required to file a Nonprofit Corporation Annual Report with the North Dakota Secretary of State.

Follow these instructions to do so:

1. Go to https://firststop.sos.nd.gov/search/business.

2. Type the county Farm Bureau name in the search box.

3. Select the corresponding county Farm Bureau name in the blue box.

4. Click ‘File Annual Report’ on the right-hand side of the page.

• Note: You will need an nd.gov username and password to access, edit and submit the report.

     • Tax Status ➢ 501(C)(5)

      • Officers and Directors ➢ Can add/delete people as needed.

**Upcoming Events**

**County Annual Meetings**

Check out dates and times at [www.ndfb.org](http://www.ndfb.org/) or contact Amy Neurohr at amy@ndfb.org

Nov 1 District 9 YF&R Event - Dickinson

Nov 21-22 NDFB State Annual Meeting - Fargo

Jan 9-15, 2026 AFBF Annual Convention – Anaheim, CA

Jan 30-31, 2026 Farm and Ranch Conference – Dickinson

Mar 13, 2026 NDFB Foundation Spring Harmony Gala - Fargo

**Route 1000 classes have been scheduled for this fall. Check out the Classes/Registration page at** [**www.ndfb.org**](http://www.ndfb.org/) **for a class near you!**