TO: County Presidents & Secretaries

FROM: Fargo Office

DATE: August 28, 2025

RE: Suggested Agenda for September, 2025

1. Call to Order

1. Reading of Minutes

1. Financial Report – Motion to “receive & file” the report
2. Issues Discussion - Policy Development continues as county Farm Bureaus host their annual meetings. Some meetings occurred months ago, but many are scheduled for later this summer and fall.  It’s essential for members to refresh our current policy by rewriting an older policy to fit current situations. This is a very healthy process, keeping our policy relevant as issues emerge or, in some cases, as issues become irrelevant. Some current policies have outlived their usefulness, while others evolve to fit changing situations. Looking through the entire policy book rather than just the expiring policies is very important. We sometimes struggle with duplicative or contradictory policies and keeping a policy book designed to adapt as issues change can be an organizational challenge. But our process from the grassroots level, through the delegate session at the NDFB State Annual Meeting, has a way of keeping our policy fresh and relevant.
3. Select voting delegates for NDFB State Annual Meeting, November 22-23 to be held at the Bismarck Hotel & Convention Center. Please remember that an alternate is needed. As a reminder, we ask counties to list up to **FIVE** alternates on the Accrediting Certificate form. We cannot seat them on the delegate floor at the State Annual Meeting if they are not listed. The names of the actual attendees will need to be secured with Darlene by **November 17th, 2025.**
4. We are happy to announce that the fall NDFB Route 1000 classes are being scheduled! The class size for each class location will be determined by the space available. Students must be registered before arriving at the class and have completed all required paperwork online. Walk-ins are not allowed. All updates regarding Route 1000 classes will be posted to our website at [www.ndfb.org](http://www.ndfb.org) or [www.route1000.com](http://www.route1000.com).
5. Report from NDFB Staff

9. Committee Reports - Committees can include non-board members

* 1. Resolutions, Membership, YF&R, Publicity, P&E. YF&R Districts 1, 2 & 7. P&E Districts 5, 8 & 9 are up for election. Counties in those districts should start asking for interested candidates and have them contact Joey Bailey at 701-318-2252 for more information.

10. Old Business

1. New Business
2. Please submit Membership Reward Program Materials to the Fargo Office by December 1st, 2025. Step 1 may be turned in at any time before December 1st.
3. Respond to “Action Alert” requests on the NDFB website and/or from NDFB Public Policy Staff.
4. Please assist in renewing unpaid Farm Bureau members in any way possible.
5. Form a nominating committee to fill vacant board seats.
6. **Discuss what to donate for the live auction at the State Annual Meeting.** The State Annual Meeting will be held November 21-22 in Fargo. If you want to donate to the scholarship auction but don’t have time to shop, click the link and buy items here: here:<https://www.myregistry.com/organization/2025-ndfb-auction-fargo-nd/4943274/giftlist>

NDFB staff will bring the items to the Annual meeting for you! Thank you for your continued support of our scholarship auction!

1. County Annual Meeting: date, time & place – Schedule speakers, FB promotional items. Invite District YF&R Rep., District P&E Rep. & State Board Directors.
2. Plan policy development meetings.
3. Appoint at least one delegate to attend your respective district resolutions meeting.
4. 2025-26 YF&R Raffle tickets are here. Please promote the YF&R raffle and sell tickets throughout your county. Contact Amy for tickets. Only 1,500 will be sold!
5. Mark your calendars for the 2026 NDFB Farm and Ranch Conference. It will be at the Astoria in Dickinson, January 30-31. Please consider sponsoring families or individuals to attend as you plan your budgets for the coming year.
6. County Farm Bureaus are encouraged to start planning their policy development process. **Resolutions need to be submitted to the Bismarck office one week before your district meeting.** District resolution meetings have been scheduled; those dates can be found at [www.ndfb.org/events](http://www.ndfb.org/events).
7. Save the date! The NDFB Foundation Spring Harmony Gala will be held on Friday, March 13, 2026, at the Holiday Inn in Fargo, ND. This is a wonderful opportunity to connect with North Dakota ag leaders, engage with community partners, and represent their County Farm Bureau. More information can be found here: <https://www.ndfb.org/foundation/calendar/ndfb-foundation-spring-harmony-gala/>
8. Young people under the age of 25 can join NDFB and gain access to member benefits and content specific to their needs. Student Membership will help guide students through their career path in agriculture, providing them with resources and networking opportunities. The membership costs $20, and student members will have access to all NDFB member benefits. Student members can sign up at [www.ndfb.org/join/student](http://www.ndfb.org/join/student).
9. Two very important assignments that every county needs to complete each year is the filing of their 990 and the filing with the ND Sec of State. The website to do the e-filing is <https://www.irs.gov/charities-non-profits/annual-electronic-filing-requirement-for-small-exempt-organizations-form-990-n-e-postcard>. Each year established county Farm Bureaus are required to file a Nonprofit Corporation Annual Report with the North Dakota Secretary of State.

Follow these instructions to do so:

1. Go to https://firststop.sos.nd.gov/search/business.

2. Type the county Farm Bureau name in the search box.

3. Select the corresponding county Farm Bureau name in the blue box.

4. Click ‘File Annual Report’ on the right-hand side of the page.

• Note: You will need an nd.gov username and password to access, edit and submit the report.

     • Tax Status ➢ 501(C)(5)

      • Officers and Directors ➢ Can add/delete people as needed.

1. Dungarees is providing NDFB members discounts on all orders through its website. Dungarees carries a massive inventory of premium men's and women's workwear brands, including one of the largest Carhartt selections in the nation. Other featured brands include Cat, Timberland Pro, Ariat, and Yeti. NDFB members can save 10% on orders under $200 and 15% on orders over $200. Plus, there is free shipping on all orders of $55 or more. Use NDFRB as a customer code and start saving on your favorite brands, today! Visit [www.dungarees.com](http://www.dungarees.com) to start shopping.

**Upcoming Events**

Nov 1 District 9 YF&R Event - Dickinson

Nov 21-22 NDFB State Annual Meeting - Fargo

Jan 9-15, 2026 AFBF Annual Convention – Anaheim, CA

Jan 30-31, 2026 Farm and Ranch Conference – Dickinson

Mar 13, 2026 NDFB Foundation Spring Harmony Gala - Fargo

Fall Route 1000 classes are being scheduled. Information about the classes can be found here: <https://www.ndfb.org/events/tag/?tag=tag_events_route_1000>